

## **REQUIREMENTS FOR REGISTRATION**

#### **DEALERS IN LUXURY GOODS**

#### LIMITED LIABILITIES

- Certificate of Incorporation
- Memorandum and Articles of Association
- Form CAC 1.1 (CAC 2 and CAC 7 FOR OLD REGISTRATION)
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

### **BUSINESS NAME**

- Certificate of Incorporation
- Form BN-01 (Proprietor's Particulars)
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

## **DEALERS IN JEWELERY**

## **LIMITED LIABILITIES**

- Certificate of Incorporation
- Memorandum and Articles of Association
- Form CAC 1.1 (CAC 2 and CAC 7 FOR OLD REGISTRATION)
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

## **BUSINESS NAME**

- Certificate of Incorporation
- Form BN-01 (Proprietor's Particulars)
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

## ADDITIONAL REGISTRATION REQUIREMENT

Evidence of Registration with Jewelery Marketers Association of Nigeria (JMAN)



#### **CAR DEALERS**

#### **LIMITED LIABILITIES**

- Certificate of Incorporation
- Memorandum and Articles of Association
- Form CAC 1.1 (CAC 2 and CAC 7 FOR OLD REGISTRATION)
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

#### **BUSINESS NAME**

- Certificate of Incorporation
- Form BN-01 (Proprietor's Particulars)
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

## ADDITIONAL REGISTRATION REQUIREMENT

Evidence of Registration with Association of Motor Dealers of Nigeria (AMDON)

#### **SUPERMARKET**

## **LIMITED LIABILITIES**

- Certificate of Incorporation
- Memorandum and Articles of Association
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- BVN, Bank Name and Account Number

#### **BUSINESS NAME**

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- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number



#### HOTELS AND HOSPITALITY BUSINESS

#### **LIMITED LIABILITIES**

- Certificate of Incorporation
- Memorandum and Articles of Association
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- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

#### **BUSINESS NAME**

- Certificate of Incorporation
- Form BN-01 (Proprietor's Particulars)
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

## ADDITIONAL REGISTRATION REQUIREMENT

- Registration with Hotel Owners Forum Abuja (HOFA) or
- Nigeria Tourism Development Corporation (NTDC)

#### CASINOS, POOL BETTING & LOTTERY BUSINESSES

#### LIMITED LIABILITIES

- Certificate of Incorporation
- Memorandum and Articles of Association
- Form CAC 1.1 (CAC 2 and CAC 7 FOR OLD REGISTRATION)
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

#### **BUSINESS NAME**

- Certificate of Incorporation
- Form BN-01 (Proprietor's Particulars)
- Tax Identification Number (TIN)

## ADDITIONAL REGISTRATION REQUIREMENT

License from either the National Lottery Commission/ State Lotteries Board



## **AUDIT FIRMS**

## **LIMITED LIABILITIES**

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- Memorandum and Articles of Association
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- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

## **BUSINESS NAME**

- Certificate of Incorporation
- Form BN-01 (Proprietor's Particulars)
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

#### ADDITIONAL REGISTRATION REQUIREMENT

Professional certificate with ICAN or ANAN or ACCA

#### TAX CONSULTANTS

### LIMITED LIABILITIES

- Certificate of Incorporation
- Memorandum and Articles of Association
- Form CAC 1.1 (CAC 2 and CAC 7 FOR OLD REGISTRATION)
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number



#### **BUSINESS NAME**

- Certificate of Incorporation
- Form BN-01 (Proprietor's Particulars)
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

#### ADDITIONAL REGISTRATION REQUIREMENT

Professional certificate with ICAN or ANAN or ACCA or CITN

#### **ACCOUNTING FIRMS**

#### LIMITED LIABILITIES

- Certificate of Incorporation
- Memorandum and Articles of Association
- Form CAC 1.1 (CAC 2 and CAC 7 FOR OLD REGISTRATION)
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

#### **BUSINESS NAME**

- Certificate of Incorporation
- Form BN-01 (Proprietor's Particulars)
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

## ADDITIONAL REGISTRATION REQUIREMENT

Professional certificate with ICAN or ANAN or ACCA

## **ESTATE SURVEYORS AND VALUERS**

#### **LIMITED LIABILITIES**

- Certificate of Incorporation
- Memorandum and Articles of Association
- Form CAC 1.1 (CAC 2 and CAC 7 FOR OLD REGISTRATION)
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number



#### **BUSINESS NAME**

- Certificate of Incorporation
- Form BN-01 (Proprietor's Particulars)
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

### ADDITIONAL REGISTRATION REQUIREMENT

 Nigerian Institution of Estate Surveyors and Valuers (NIESVs), or Nigeria Institute of Quantity Surveyors Certificate (NIQS)

#### **REAL ESTATE DEALERS**

#### LIMITED LIABILITIES

- Certificate of Incorporation
- Memorandum and Articles of Association
- Form CAC 1.1 (CAC 2 and CAC 7 FOR OLD REGISTRATION)
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

## **BUSINESS NAME**

- Certificate of Incorporation
- Form BN-01 (Proprietor's Particulars)
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

#### ADDITIONAL REGISTRATION REQUIREMENT

REDAN Certificate

#### MECHANIZED FARMING

## **LIMITED LIABILITIES**

- Certificate of Incorporation
- Memorandum and Articles of Association



- Form CAC 1.1 (CAC 2 and CAC 7 FOR OLD REGISTRATION)
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

## **BUSINESS NAME**

- Certificate of Incorporation
- Form BN-01 (Proprietor's Particulars)
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

#### **CONSTRUCTION COMPANIES**

#### LIMITED LIABILITIES

- Certificate of Incorporation
- Memorandum and Articles of Association
- Form CAC 1.1 (CAC 2 and CAC 7 FOR OLD REGISTRATION)
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

## **BUSINESS NAME**

- Certificate of Incorporation
- Form BN-01 (Proprietor's Particulars)
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

## ADDITIONAL REGISTRATION REQUIREMENT

- COREN Membership Certificate or Nigerian Society of Engineers Membership Certificate etc
- REDAN Certificate



#### **MORTGAGE BROKERS**

#### LIMITED LIABILITIES

- Certificate of Incorporation
- Memorandum and Articles of Association
- Form CAC 1.1 (CAC 2 and CAC 7 FOR OLD REGISTRATION)
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

#### **BUSINESS NAME**

- Certificate of Incorporation
- Form BN-01 (Proprietor's Particulars)
- Tax Identification Number (TIN) BVN, Bank Name and Account Number

#### **CONSULTING COMPANIES**

### LIMITED LIABILITIES

- Certificate of Incorporation
- Memorandum and Articles of Association
- Form CAC 1.1 (CAC 2 and CAC 7 FOR OLD REGISTRATION)
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

## **BUSINESS NAME**

- Certificate of Incorporation
- Form BN-01 (Proprietor's Particulars)
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

#### ADDITIONAL REGISTRATION REQUIREMENT

• Relevant Consulting certificate



## **CLEARING & FORWARDING COMPANIES**

#### LIMITED LIABILITIES

- Certificate of Incorporation
- Memorandum and Articles of Association
- Form CAC 1.1 (CAC 2 and CAC 7 FOR OLD REGISTRATION
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

## **BUSINESS NAME**

- Certificate of Incorporation
- Form BN-01 (Proprietor's Particulars)
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

## ADDITIONAL REGISTRATION REQUIREMENT

 Evidence of registration with COUNCIL FOR THE REGULATION OF FREIGHT FORWARDING IN NIGERIA (CRFFN)

#### **DEALERS IN PRECIOUS STONES AND METALS**

## LIMITED LIABILITIES

- Certificate of Incorporation
- Memorandum and Articles of Association
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- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

## **BUSINESS NAME**

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#### ADDITIONAL REGISTRATION REQUIREMENT

- Exploration License/permit (Ministry of Solid Minerals)
- License from a Certified Geologist
- For Exporting: Nigerian Export Promotion Council (NEPC)
- For Importing: Nigerian Investment Promotion Commission (NIPC)

#### **LAW FIRMS**

#### **BUSINESS NAME**

- Certificate of Incorporation
- Form BN-01 (Proprietor's Particulars)
- Tax Identification Number (TIN)
- BVN, Bank Name and Account Number

## ADDITIONAL REGISTRATION REQUIREMENT

Call to Bar Certificate or Legal Practicing certificates

## **NON-PROFIT ORGANIZATIONS (NPOS)**

- NPOs are made up of
  - i. Charitable / Humanitarian Organizations
    - (a) International
    - (b) Local
  - ii. Religious Organizations
  - iii. Associations/Clubs/Societies

#### TRUSTS/NGO

- Certificate of Incorporation/Registration
- Incorporation of Trustees or CAC7 and CAC 2
- Identification of Trustees with a valid means of identification
- Constitution/Memorandum & Articles of Association
- Tax Identification Number (TIN) or Tax Exemption
- Particulars of Settlors
- Particulars of Protector (if any)
- Copy of cooperation Agreement (For international NGOs)
- Trust Deed Agreement
- BVN, Bank Name and Account Number



## **RELIGIOUS ORGANIZATIONS**

- Certificate of Incorporation/Registration
- Incorporation of Trustees
- Identification of Trustees with a valid means of identification
- Constitution
- Tax Identification Number (TIN) or Tax Exemption
- Letter of Authority from the General Overseer of the church
- Details of other activities engaged in (Charities/Humanitarian activities)
- BVN, Bank Name and Account Number

## ASSOCIATION/CLUBS/SOCIETIES

- Certificate of Incorporation/Registration
- Copy of Constitution/Bye-Laws etc
- Particulars of the trustees
- Reliable means of Identification of at least two of the trustees.
- Tax Identification Number (TIN) or Tax Exemption
- BVN, Bank Name and Account Number



